

# Event overview

St John Charity SJAG Events

Home **Test Event #2**

Find duties Go back

My duties

My profile

Manage events

Admin panel

Logout

Software developed by James King  
PRE RELEASE SOFTWARE

Event ID: 153 **Edit event**

Name: Test Event #2

Event type: 5:00

Location: Ambulance Station, Rhyls

Date: 11/09/2024

Start time: 08:00:00

End time: 16:05:00

Description: For system testing use only

Cadet friendly:

**Organisers**

Name	Role
James King	Main organiser
You	Co-organiser

The event overview page displays all the information about an event stored on the system.

The first box displays basic information about the event itself, such as the date, posted start and end times, location, and a short description.

The second box lists all the users who have been marked as event organisers for this event. These are the people responsible for the listing of the event on the site and the approval of all duty bookings for it. Click on the user will open your default mail client, with a new email addressed for that user.

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**Duties**

Cadet First Aider

08:00-16:05

08:00 09:30 09:00 09:30 10:00 10:30 11:00 11:30 12:00 12:30 13:00 13:30 14:00 14:30 15:00 15:30 16:00

James King

First Aider

08:00-16:05

08:00 09:30 09:00 09:30 10:00 10:30 11:00 11:30 12:00 12:30 13:00 13:30 14:00 14:30 15:00 15:30 16:00

Colour key:  
Approved shift  
Unapproved shift

**Reserves**

**Book reserve**

Name	Start time	End time	Role preference	Status
James King	08:00	16:05	Operational First Aider	Pending

**Vehicles**

Callign	Type	Start	End
AV3	Peugeot Boxer	08:00	16:05

The third box shows all the duty requirements for that event, with each requirement having its own timeline. Duties that are booked for that requirement are displayed on the timeline, indicating at a glance what times need to be covered. Bookings that have been approved by an event organiser are displayed on a grey background, and unapproved duties on a yellow background.

Where the user has the correct role to book onto a requirement, a yellow 'Book duty' button will be shown, click this to create a new booking for the duty.

To view or edit a duty you have booked, simply click on the duty in the timeline.

The fourth box displays all the reserve bookings that have been made for that event. To create a new reserve booking, click the 'Book reserve' button. To view or amend an existing reserve booking, click on the row in the table.

The final box shows the vehicles that will be used at the event.

Revision #6

Created 26 September 2024 15:27:05 by James

Updated 28 September 2024 10:44:49 by James