

Manage cadet

St John
Guernsey

Charity

SJAG Events

Home

Find duties

My duties

My profile

Manage events

Youth admin panel

Admin panel

Logout

Reg Test User

↪ Cadets

Edit account

First name:

Last name:

Email:

Reset password

Save

Roles

Role	Action
Cadet First Aider	Delete
Cadet	Delete
Operational First Aider	Delete
Youth Team	Delete
First Aider	Delete
Select role	Add role

CCs

Email	Action
10kingj01@sch.gg	Remove
reg.blanchford@stjohn.gg	Add CC

Duties

Event name	Location	Date	Duty times	YA accepted	Action
------------	----------	------	------------	-------------	--------

Youth admins are granted permission to alter some of the information on a cadet's SJAG Events account. This includes changing their name, email, and resetting their password. This can be done in the first box of the 'Manage cadet' page. Make sure to press the 'Save' button after making any edits to their personal details.

In the second box, youth admins are also able to remove and add cadet roles. Clicking 'Delete' next to a role in the table will remove that role from the user, selecting a role from the dropdown and clicking 'Add role' will add it.

CCs can be added to cadet accounts. These are additional email addresses which will be carbon-copied into all emails sent from SJAG Events to that user. However, these addresses cannot be used to access SJAG Events or will be displayed to any other users on the system. CC addresses can also be removed by clicking the 'Remove' button next to them in the table.

The duties table shows all the duties the cadet has signed up for and their approval status. Clicking the 'Review' button will open the review page for that booking.