

View & edit duty

The screenshot shows the 'Test Event #2 - First Aider' page. The left sidebar contains navigation links: Home, Find duties, My duties, My profile, Manage events, Admin panel, and Logout. The main content area displays the event details for 31/12/2024 from 08:00 to 16:05. A timeline shows a duty booking for 'James King' from 08:00 to 12:30. Below the timeline, there is a 'Colour key' section with 'Approved shift' in green and 'Unapproved shift' in yellow. A form allows editing the start and end times, with the current values being 12:00 and 12:30. There are 'Amend duty' and 'Delete duty' buttons. A note states: 'Note: amended duties will need to be reapproved.'

You can edit your duty booking's start and end times through the edit duty page. Simply adjust the times in the two field and click the 'Amend duty' button to save.

If you amend your booking after it has been approved it will need to be approved again by the event organiser.

Revision #2

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